**Little Houghton Parish Council**

24/25 7

12th Feb 2025

To: The Chairperson and Members of the Little Houghton Parish Council.

Jeff Greasley, Amanda McGrath, Hilary Cook, Cheryl Hanson and Ron Lythall

Dear Parish Councillors,

You are requested to attend the annual meeting of Little Houghton Parish Council, to be held on **Thursday 20th February** at **6.30pm** in the **Billingley Village Hall, Upstairs.**

Mrs K Colbeck (CLERK)

**A G E N D A**

Reminder by the Chair of the Parish Council’s expectations for the audio or visual recording of this meeting.

1. Chair opened the meeting and provided a reminder to all in attendance on the Council’s expectations about audio or visual recordings of the meeting.

2. To receive apologies and accept any reasons for absence.

3. To confirm the minutes of meeting held on 9th January 2025, as a true and correct record.

4. Approval of accounts for payment from December to January

 Out 03/01/25 Cashback £0.02

 In 10/01/25 Garage rent £6

 Out 15/01/25 Giffgaff £6

 Out 27/01/25 Mob Yorkshire local £10

 Out 28/01/25 Clerk £120.49

 Out 29/01/25 Middlecliffe club rent £75

 In 03/02/25 Cashback £0.02

 Out 05/02/25 Ridgwick tree services £1080.00

 In 07/02/25 Garage rent £6

5. Correspondence

6. Finance & General purposes

Bank Balances: £17,430.12

Funding: £5,384.88

7. Approve Ridgwick tree services additional work on trees £300

8. Approve purchase and position for storage container on Nature reserve land. (funded, ring fenced) £2,475.00

9. Approve Clerk new contract, 16 hours a month, £12.83 an hour from 1st April, £205.44 per month. NALC (8) substantive benchmark range.

10, Approve clerk working 12hours over contract from December 24 to February 25, £151.56

11. Approve Danny (gardener) to cut the Nature reserve grass twice from February to April

12. Approve working dates for nature receive from 2nd March, every Sunday

13. Approve purchase for nature reserve sign, cost £100

14. Approve purchases for the Nature Reserve (funded, ring fenced)

 Benches x2 £723.79

 Utility cart £119.99

 Folding chairs £79.99

 Generator £399.99

 Hand tools £39.98

 Plants and seeds £165

 Bird feeder £39.98

 Bird food £20

 Folding table £33.99

 Nature books £30.00

 Rope £36.99

 Spade, fork and hoe £39.95

15. Approve knitting poppies to display for Remembrance Day in November

16. Public questions matters the agenda

17. The next Parish Meeting will be held on **Thursday 17th April** at **6:30pm** Billingley Village Hall.