**Little Houghton Parish Council**

25/26 3

October 2025

To: The Chairperson and Members of the Little Houghton Parish Council.

Jeff Greasley, Amanda McGrath, Hilary Cook, Cheryl Hanson and Ron Lythall

Dear Parish Councillors,

You are requested to attend the annual meeting of Little Houghton Parish Council, to be held on **Thursday 23rd October** at **6.30pm** in the **Billingley Village Hall.**

Mrs K Colbeck (CLERK)

**A G E N D A**

Reminder by the Chair of the Parish Council’s expectations for the audio or visual recording of this meeting.

1. The Chair opened the meeting and provided a reminder to all in attendance on the Council’s expectations about audio or visual recordings of the meeting

2. To receive apologies and accept any reasons for absence.

3. To confirm the minutes of meeting held on 28th August 2025, as a true and correct record.

4. Correspondence

4a. To respond to BMBC’s correspondence requesting LHPC’s response to changing their election cycle specifically whether it should be changed so that the next PC elections take place May 2026 rather than at the end of the current term of office in May 2027.

5. Finance & General purposes

Bank Balances: £14,988.04

Age UK, Coffee morning: £194.01

6. ESP quote of £800 for the additional damage to be repaid on play area floor

7. Approval of accounts for payment from Aug to Oct

Debit 19/08/25 Amazon £11.69

Credit 23/08/25 Garage rent £6

Debit 28/08/25 Clerk pay £120.49

Credit 03/09/25 Cashback £0.15

Credit 03/09/25 Cashback £0.32

Debit 04/09/25 Aldi, coffee morning £1.35

Debit 04/09/25 Amazon, dog poo sign £12.98

Debit 09/09/25 MME, gardener £250

Debit 15/09/25 ATM, age UK, sandwiches £25

Debit 15/09/25 Giff Gaff £6

Debit 16/09/25 Amazon, poppy netting £8.98

Debit 16/09/25 Amazon, poppy mesh £13.58

Debit 18/09/25 MME, gardener £75

Credit 19/09/25 Garage rent £6

Debit 23/09/25 Middlecliffe club, coffee morning £45.00

Debit 25/09/25 Aldi, coffee morning £1.80

Debit 25/09/25 Charges £10.70

Debit 29/09/25 Clerk pay £120.49

Debit 29/09/25 Clerk pay £84.95

Credit 03/10/25 Cashback £0.02

Credit 03/10/25 Cashback £0.14

Debit 06/10/25 Middlecliffe club, coffee morning £60.00

Debit 08/10/25 MME, gardener £75

08. Agree Christmas party at Middlecliffe club on Saturday 6th December

2-6pm

09. Agree a potted Christmas tree at 6/7ft tall for £70-£100

10. Public questions matters on the agenda

11. The next Parish Meeting will be held on **Thursday 11th December** at **6:30pm at Billingley Village Hall.**