

### Little Houghton Parish Council (LHPC) Annual General Meeting

<b>Date:</b>	Thursday 25 <sup>th</sup> May 2023	
<b>Venue:</b>	Sandhill Golf Club	
<b>Time:</b>	5.00pm	
<b>Attendees:</b>	Amanda McGrath, Colin Ward, Jeff Greasley, Vince Keating	
<b>Apologies:</b>		
<b>Agenda</b>	<b>Discussed</b>	<b>Actions</b>
Official resignation of Mr Vince Keating as Chair of the above Parish Council	Vince resigned as Chair and councillor of Little Houghton Parish Council. Jeff accepted his resignation.	
Election of the new Chair for LHPC	Chair - Colin proposed Jeff as the new Chair Amanda seconded Jeff accepted Vice Chair – Jeff proposed Amanda as the new Vice Chair Colin seconded Amanda accepted	
Annual General Meeting	Meeting called	
Previous minutes from Parish Council Thursday 11/05/23	Minutes agreed	
To discuss position Parish Council Clerk and wage scale,	Previous clerk CM - contract stated a salary of £1,290.30 for 115 hours per annum dated April 2020.	To review the salary but keep the hours? Jeff to

hours and any further hours available	Amanda to cover clerk post for now (unpaid)	check salary rates with YLCA
Banking issues	No bank statements since 2021. Previous clerk was unable to access the account. Also need to change the signatories	Amanda to contact Virgin re change of details and signatories
Website (updating)	LHPC must have an up-to-date and active website to post meeting and other documents. Payments have been made to Vision ICT	Jeff to get quotes from a couple of hosts/website maintenance  Amanda to check what paying now and what we need to do
Liaison with Peter Clark (elections)	He needs to know that we have had an AGM	Amanda to send minutes
Election of two further Parish Councillors	There are some interested parties  We need 2 more councillors for a parish this size, if more than 2 apply then it will come down to the interview. We need to let people know that that they need to email in to say they are interested by 16 June 2023  We will call a meeting to meet with prospective councillors Monday 19 <sup>th</sup> June or Thursday 22 <sup>nd</sup> June 23 dependent on Darfield Community Centre being free.	Jeff to let them how to apply  Amanda will post on Facebook page and put up in notice board.  Jeff to contact Darfield CC to check available dates
Declaration of Acceptance of Office forms	All signed	

<p>AoB</p>	<p>Training available in July in Barnsley on the YCLA website for councillors, there is a cost. The Parish Council would like to thank Diana and Vince for their service as Parish Councillors over the many years. Both wished the council well.</p> <p>Diana shared about the EDF windfarm funding. They are given out 2 x a year, apply, and there is criteria. Diana was on the panel as part of LHPC, but is still on as an independent. Do we want a member of LHPC to be on too? Meetings are held on Zoom or at Darfield Museum 2 x per year. We can now apply for funding, so need to look through SY Funding. Next panel meeting 5/06/23 Emma Mallinson is the contact person – <a href="mailto:Emallinson@sycf.org.uk">Emallinson@sycf.org.uk</a></p> <p>There are many comments and complaints re the chicanes in the village. Colin and Jeff shared that they were put there as two people were killed. Since installation there have been no deaths.</p> <p>Colin has stencils to do for dog poo no fouling – near park</p> <p>Amanda suggested having poo bags and holders and poo dog bins</p> <p>It would be useful to invite one of the councillors – Trevor or Pauline</p>	<p>Amanda to contact Emma and also look at the funding criteria</p> <p>Colin and Jeff to check areas where most needed and add to pavements</p> <p>Once we have the dates for next meeting Amanda to invite</p>
<p>Next meeting</p>	<p>Darfield Community Centre – address tbc Monday or Thursday week after 16/06/23</p>	