**Little Houghton Parish Council** 24/25 9

Minutes of the meeting of Little Houghton Parish Council held on the Thursday 15th May 2025, at 6.30pm in Billingley village hall.

Present: Councillor: Jeff Greasley (chairperson)

 Councillors: Hilary Cook, Ron Lythall and Cheryl Hanson

 Public: 5 members of the public

 In attendance: Katie Colbeck (clerk)

The outgoing Chair opened the meeting and provided a reminder to all inattendance on the Council’s expectations about audio or visual recordings of the meeting.

1. Election of Chairperson for the forthcoming civic year

RESOLVED: Cllr Jeff Greasley proposed by Cllr and elected unanimously as Chair

1. Election of Vice Chairperson for the forthcoming civic year

RESOLVED: There were no nominees and as the office of vice chairperson is not a statutory requirement not to elect to the office.

1. To receive apologies and accept any reasons for absence.

RESOLVED: To accept apologies due to illness from Amanda McGrath

1. To confirm the minutes of meeting held on 17th April 2025, as a true and correct record

RESOLVED: Confirmed

1. Approval of accounts for payment from April to May

Credit 03/04/25 Cashback £0.09

Debit 04/04/25 Garage rent £6

Credit 04/04/25 BMBC, Precept £8,000.00

Debit 07/04/25 Amazon, NR £26.99

Debit 07/04/25 Cosco, Coffee morning £27.27

Debit 08/04/25 Mesh direct, NR £179.99

Debit 10/04/25 Maintenance made easy; Nature reserve cut £75

Debit 11/04/25 B&M, NR, Cord £7.50

Debit 11/04/25 B&M Plants, NR £100

Debit 11/04/25 B&M Tree, NR £100

Debit 11/04/25 B&M Plants, NR £100

Debit 11/04/25 B&Q, Paint and Brushes, NR £242.00

Debit 11/04/25 B&M Benches, watering can, Trellis, NR £348.27

Debit 11/04/25 YLCA, yearly fee £335.00

Debit 15/04/25 Giffgaff, sim £6

Credit 16/04/25 B&Q, Refund £106.00

Debit 23/04/25 Home Bargains, Coffee morning £24.44

Debit 23/04/25 Mileage training course £24.44

Debit 23/04/25 Coffee morning, fish & chips £106.60

Debit 24/04/25 Coffee morning, fish & chips £6.75

Debit 25/04/25 ICO.org, yearly fee £52

Debit 28/04/25 Amazon, signs, NR £13.53

Debit 28/04/25 Amazon, Alarm, NR £42.95

Debit 28/04/25 Amazon, CCTV £48.97

Debit 28/04/25 Clerk pay £120.49

Debit 28/04/25 Clerk pay £80.00

Debit 28/04/25 Howarth timber, NR £167.92

Debit 29/04/25 Amazon, NR £8.85

Debit 29/04/25 Charges £9.80

RESOLVED: Approved

1. Correspondence

Rented Garage: No further action.

RESOLVED: Next inspection April 2026

Resident emailed ward councillor and put forward a proposal to make the snickett at the bottom of Mary Street a no entry, making it effectively a one-way. Ward councillor advised he had emailed BMBC and will keep the resident updated.

1. Annual Governance & Accountability Return 2024/25 (AGAR)

 A. Agreement to submit a Certificate of Exemption

 B. Report of the Internal Auditor

 C. Approval of the Annual Governance Statement

 D. Approval of the Accounting Statement

RESOLVED: Approved

1. Review of Policies & Procedures 2025/26
* Standing Orders
* Financial Regulations
* Financial Risk Assessment 2025/26

RESOLVED: Approved

1. Finance & General purposes

Bank Balances: £ 18,884.21

1. Public questions on matters on the agenda

 Resident asked how much funding was left for the Nature reserve, Clerk advised estimated amount of £300 as purchases ongoing and Chairman that further grants would be sought.

Resident asked about replacing the garage door, chairman advised when funds allowed

1. The next Parish Meeting will be held on **Thursday 26th June** at **18:30pm** Billingsley Village Hall.

**Meeting closed at 18.40**